



## SEN – Complaints Procedures

**What arrangements do you make in relation to the treatment of complaints from children/young people (and their parents/carers) with special educational needs concerning your provision made?**

Contact the school office who will make an appointment to speak with your child's class teacher in the first instance if you have a query regarding your child. Should there be an issue or your query is not resolved, contact the school office where an appointment will be made to meet with the SENCO or SENCO Support Teacher and then the Head Teacher.

Please refer to the school website for the formal complaints policy.